

**ADMINISTRATORS AND CLASSIFIED EMPLOYEES TEACHING OR COUNSELING DURING THEIR NORMAL WORKING HOURS**

Administrators and classified employees may teach District classes and/or counsel District students during their normal working hours provided they meet the minimum qualifications for teaching and/or counseling at a community college. "Normal working hours" within this board policy shall refer to those hours (including lunch breaks) the administrator or classified employee works in his/her primary job with the District.

See Administrative Procedure 7270.

Reference: Title 5, Section 53400-53501; 29 Code of Federal Regulations Section 785.19; California Labor Code, Section 512

Adopted: November 8, 2010

Revised: January 13, 2020